

Application Form

For entry to academic year 2020-2021

Please complete this form in block capitals and return to the Admissions Registrar, together with a copy of the applicant's full birth certificate, passport and most recent school report, the parent/carer's proof of address e.g. copy of a recent utility bill, and a non-refundable Registration fee of £130.



1a.
Student details

Passport size photo

Surname:

Forenames:

Address:

Postcode:

Date of Birth: Religion: Home language:

1b.

Please tick to confirm nationality of applicant:

British
 Other European
 Other non-European

Please specify:
 Please specify:

If your daughter has a non EU passport, does she have a current visa to study in the UK? Yes No

If yes, when does the visa expire? Visa expiry date:

If no, are you seeking Tier 4 sponsorship? Yes No

Failure to give correct information will constitute a material breach of any agreement(s) entered into between the School and you in relation to the education of the applicant entitling the School to terminate all and any such agreement(s) without any obligation to return any deposit or fees paid.

2.
Entry Level

Preparatory	Reception	Year 1	Year 2	Year 3	Year 4	Year 5
Please tick a box to indicate year of entry	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Seniors	Year 6	Year 7	Year 8	Year 9	Year 10	Year 11
Please tick a box to indicate year of entry	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sixth Form	Year 12					
Please tick a box to indicate year of entry	<input type="checkbox"/>	Date of entry: <input type="text"/>				

Office use only:

Date received:
 Passport checked:
 Birth certificate checked:
 Utility bill checked:
 Action:
 Fee paid:

Terms

Applications

Applications are invited from parents of girls for Reception, 7+, 10+, 11+, 13+, Sixth Form and residual year group places.

Applications should be completed and returned to the Admissions Registrar before the deadline date as specified in the supporting documentation.

Details of the School are available on our website www.oldpalace.croydon.sch.uk. Information about the Whitgift Foundation is available at www.whitgiftfoundation.co.uk.

The School is selective but no parent should be deterred from applying for financial reasons for entry in Years 7 and 12. The Whitgift Foundation offers Bursaries and Scholarships as widely as possible to support families.

Scholarships and Awards

There are a number of financial awards carrying substantial remission which are offered to candidates of outstanding merit and potential, regardless of parental means. These include:

- Whitgift Scholarship (11+)
- Ayckbowm Scholarship (11+)
- Academic Scholarship (11+, 16+)
- Music Scholarship (11+)
- Mathematics Award (11+)
- English Award (11+)
- Reasoning Award (11+)
- Head's Award (11+)
- Art Exhibition (16+)
- Dance Exhibition (16+)
- Drama Exhibition (16+)
- DT Exhibition (16+)
- Music Exhibition (16+)
- Music Awards (11+)
- Choral Scholarships (7+)

All students sitting the Year 7 entrance test in January will automatically be considered for an Academic Scholarship and all awards except for Music.

If a candidate is interested in applying for any other financial award this should be indicated on the application form.

Sixth Form candidates may apply for an Academic Scholarship and an Exhibition but can be awarded only one of these.

A small number of Academic Scholarships are awarded to Sixth Form candidates post-GCSE results.

Bursaries

A Bursary is an income related fee reduction. The Whitgift Foundation provides in excess of £5,000,000 of funding for bursaries annually. **A Bursary application can only be made at the point of application for entry into Year 7 and Year 12.** The Whitgift Foundation makes available a bursary fund to support students from low income families as part of its charitable commitment to the community and to education. There is a generous but limited annual budget available and bursaries are awarded on the basis of the performance in the entrance examinations and interviews for those who qualify in terms of their income. Usually parents/carers whose family income is less than approximately £80,000 a year (current figures are available directly from the Whitgift Foundation) may apply for a bursary.

A Bursary application must be made in advance of the Entrance Examination. A Bursary form and associated documents can be found on the School website and must be returned to the Whitgift Foundation before the deadline of 29 November 2019.

Bursary applications which are not supported by the required documentation will not be considered.

The Clerk to the Whitgift Foundation calculates the Bursary award. The scale of bursaries can be found on their website www.whitgiftfoundation.co.uk. Scholarships may be combined with Bursaries.

Personal Information and Validity

Old Palace respects the privacy rights of parents/carers and is committed to ensuring that it protects personal details and other information made available to the School in line with UK Data Protection Law.

It will be assumed that the information provided by the parent/carer is true to the best of the individual's knowledge and belief.

If a parent/carer submits false or deliberately misleading information or deliberately withholds any relevant information, the application becomes invalid and the place withdrawn.

Old Palace of John Whitgift School operates an equal opportunities policy.

3a.
 Details of adult
 making the
 application
 (primary contact for all
 correspondence)

Title:	Surname:		
Forenames:			
Address:			
.....			Postcode
Relationship to candidate:			Gender:
Occupation:			
Home Tel.:	Work Tel.:	Mobile:	
Email (please print):			

3b.
 Details of
 other adult
 with parental
 responsibility

Title:	Surname:		
Forenames:			
Address:			
.....			Postcode
Relationship to candidate:			Gender:
Occupation:			
Home Tel.:	Work Tel.:	Mobile:	
Email:			

3c.

Natural parents? If no, please provide details separately stating if a parent is deceased, which will be retained in confidence.

Are parents jointly responsible for student's education?

Position in family (eg. boy girl girl or girl boy girl)
Please underline to indicate child's position

4.
 Family members
 connected to
 the School, or to
 Whitgift or Trinity
 Schools
 eg. Current or former
 student, teacher

Name:	Relationship:	Connection:
Name:	Relationship:	Connection:
Name:	Relationship:	Connection:

5. Please tick as appropriate and enclose the most recent report from the relevant professional:

Are there any circumstances relating to your child of which the School should be made aware?

ADHD Asperger's Syndrome Dyslexia Dyspraxia Diabetes
 Allergies Autism Hearing Impairment Visual Impairment Asthma
 Other, please specify:

Does your daughter have an Education, Health and Care Plan (EHCP)?

If you would like your daughter to be considered for extra time during the entrance tests, a report from an Educational Psychologist **must** be enclosed with this application.

6a. Student's previous education to whom reference will be made.

Current school: Date of entry:

Address: Postcode:

Tel: Head:

Type of school: Primary Secondary Independent State

Previous school: Dates from/to:

Previous school: Dates from/to:

A school reference will be requested from your daughter's current Head Teacher prior to sitting the entrance examinations.

6b. Events

Have you/your daughter attended:

An Old Palace Open Day Yes No An Old Palace Masterclass Yes No

6c. How did you hear about Old Palace?

Word of mouth Local press Posters or Banners
 Current School National press Magazine
 Friends or neighbours Educational supplement ISCis
 Website Published Directory Mailshot
 Other, please specify:

6d. Factors

Please list any particular factors or considerations which drew Old Palace to your attention as a preferred school for your daughter:

6e.
Schools

Please list any other schools to which your daughter is applying:

<p>.....</p> <p>.....</p> <p>.....</p>
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6f.
Transport

If your daughter becomes an Old Palace pupil, how is she likely to travel to school?

<p> </p>

Would travel on the School's own transport service be of interest? Yes No

7.
Scholarships and
Bursaries

(These application forms are available on the School website)

Year 3	If you are including an application for the Choral Scholarship , please tick this box:	<input type="checkbox"/>
Year 7	If you are including an application for the Music Scholarship , please tick this box: (all applicants will automatically be considered for Academic Scholarships)	<input type="checkbox"/>
Year 12	If you are including an application for an Academic Scholarship or Exhibition in Art, Dance, Design and Technology, Drama, Music or Photography , please tick this box:	<input type="checkbox"/>
Bursaries	We are applying for a Bursary. We will download the Bursary application form from the School website and will return it to the Whitgift Foundation before 29 November 2019.	<input type="checkbox"/>

8.
Interests

What subjects/activities/hobbies etc. does your daughter particularly enjoy?

<p>.....</p> <p>.....</p> <p>.....</p>
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If your daughter is particularly interested in Art, Dance, Design and Technology, Drama, Music, Sport etc., please use the spaces below to provide further details.

Art	Please list any practical and creative activity in Art
<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>	

Dance	Please outline your involvement
<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>	

Year 12 applicants only

If you are applying for entry to Year 12 please complete this page in addition to the rest of the application form.

9.
GCSE subjects
being taken
Please list subject,
examination board
and predicted grade.

Subject	Examination board	Predicted grade

10.
Proposed Sixth
Form subjects

<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
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11.
Please explain
why you wish
to join the Old
Palace Sixth Form

<p>.....</p> <p>.....</p> <p>.....</p>
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12.
Signature of
applicant

Signature:	Date:
Name in full (please print)	



Old Palace *of*
John Whitgift School
Independent Girls' School

13.
Declaration
Both parents and legal guardians to sign; if only one signature, please provide a written explanation.

First Signature:	Date:
Name in full (please print)	
Second Signature:	Date:
Name in full (please print)	

Application checklist

Daughter's name:

Please tick the following boxes:

- The application form has been signed by both parents, unless a written explanation is provided as to why there is only one signature.
- Payment of the non-refundable registration fee of £130 has been made by:
 - BACS* WisePay** Cheque (made payable to The Whitgift Foundation)
- A copy of our daughter's passport is enclosed.
- A copy of our daughter's full birth certificate is enclosed.
- A copy of our daughter's most recent school report is enclosed (for entry into Year 1 and above).
- Proof of address is enclosed (e.g. a copy of your driving licence or a recent utility bill).
- We understand that we will be required to provide the original passport and birth certificate to the school before the end of the admissions process.
- We have read and understood the information in the Key Information for Admissions 2020-21.
- We confirm that all the details contained within this application form are true and accurate.

* For payment by BACS, please use the following details:

Bank Account: The Whitgift Foundation
 Account Number: 31105149
 Sort Code: 56-00-46

Please use the following reference:
 Senior Registration Fee: P5003C + child's surname
 Preparatory Registration Fee: P5003H + child's surname

** A link to payment by WisePay may be found on the School website.

Send to:

Admissions Registrar
 Old Palace of John Whitgift School
 Old Palace Road
 Croydon
 Surrey CR0 1AX

Telephone: 020 8688 2027
 Email: admissions@oldpalace.croydon.sch.uk
 www.oldpalace.croydon.sch.uk



Please complete your name and address below. This slip will be returned to you as confirmation of receipt of your daughter's application to Old Palace of John Whitgift School.

Name:

Address:

.....

.....

.....

Daughter's name:

.....

FOR OFFICE USE ONLY:

- Thank you for enclosing all documentation, we will be in contact with you shortly with details of the next stage of the admissions process.
- We have not received the following documentation, which we will need in order to process your daughter's application.
 Please forward:
 - Candidate photograph.
 - Registration fee.
 - Copy of daughter's passport.
 - Copy of daughter's birth certificate.
 - Copy of your daughter's last written school report.
 - Proof of address.